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MOTHER CARE Public School

Evolving thinking mind...

Nursery to Standard Xi (CBSE Curriculum)

OBJECTIVE

Mother Care Public School aims at the total development of the student with special emphasis on intellectual and moral growth.



In order to achieve this we at Mother Care Public School strive to :

- Inculcate in every student a spirit for excellence in curricular & co-curricular activities
- Create a nation in every student to lead a life based on firm principles and high moral values
- Prepare every student to be at service to society and nation
- Create a sense of responsibility, dedication, character, ethical practices and honesty in every students.

TEACHER

Each subject has a separate department consisting of a head of the department with a d e q u a t e n u m b e r o f qualified and experienced teacher. Each department on the basis of its strength finalizes the schedule of classes and the faculty members have their own system of self evaluation. The performance of the faculty members are periodically assessed by the academic council for the respective year.

ASSESSMENT

- A student not having required attendance will not given promotion to the next higher class. Parents are requested to keep a track on the attendance of their wards as intimated through the progress report/diary.
- Four unit tests two terminal examination are held in every session.
- Student are issued report cards after every examination which is required to be returned to the class Teacher duly signed by the guardian.

MEDIUM OF INSTRUCTION

The medium of instruction will be English only and care shall be taken that the student develop fluency and confidence in the language and interaction in vernacular will not be allowed during the school hours except during the vernacular classes.



COURSE OF STUDIES

Class Nursery and UKG

- i. Cognitive learning : Linguistic and numerical skills
- ii. Affective learning : Social and Interpersonal relations
- iii. Psychomotor skill : Kinetics, Rhythmic Drill, Music and Computers



PRIMARY(Class I-V)

English, Hindi, Odia, Mathematics, Nature studies and environmental Studies, Computers and General Knowledge, etc.

MIDDLE SECTION (Class VI-VIII)

Middle Section has Library, Computer. Centre with Internet facility, Language Lab, Maths Lab, Laboratories, Workshops, Creative Activity Rooms, all having the latest available educational equipments and devices. Staff & all the Students have access to Internet. To develop overall personality of a pupil the Middle Section offers Judo and Band. It has an opulent Auditorium where a child is encouraged to take part in various activities. The Middle Section caters to classes VIII and IX.



SECONDARY SECTION

It includes Std. IX and X. The courses are as per CBSE norms.

SENIOR SECONDARY SECTION

In the Senior Section education is imparted to the students of classes XI and XII with enhanced and upgraded laboratories for Biology, Chemistry, Physics, Language Lab, Maths Lab, Computer Lab, Audio Visual Room, all designed to incubate future Noble Prize winners. . The campus is self contained. Staff & Students have access to Internet through WIFI system. The buildings of the school and hostels are among the finest in the country. An auditorium with German Technology is well-equipped, and has a spacious stage with the sitting capacity of 200 people.

EXAMINATION

The School has a system of Continuous and Comprehensive. Evaluation. There are Formative & Summative Tests upto class X. Unit Tests and Terminal Tests for class XI & XII and promotion to the next class depends on the cumulative academic achievement of the students in the whole session. At MCPS we report to parents three times a year on their children's progress. The purpose of this assessment, recording and reporting system is to provide regular information throughout the year to both students and parents on how students are progressing in relation to their academic ability and potential. Attitude to learning, acknowledged by a number of indicators including.

- Attendance and punctuality
- Performance in Physical Activities
- Completion of assignments
- Number of reward marks/Grades gained
- Teachers are responsible for structuring varied and valid assessment tasks (Formative & Summative) that allow students to demonstrate achievement according to the objectives for each subject group.

These include

- Problem-solving activities
- Investigations
- Organized debates
- Experimentation
- Analysis and reflection



MEDICAL CARE

The School has a unique medical facility. A part time Medical Officer is engaged to check up the health of the students. Yoga and breathing technique is the main weapon which shot out the medical problem of the student. Only serious cases will be referred to the nearest Hospital and expenses there will be paid by parents.

VISITING HOURS

Guardians are welcome to meet the principal on any working day as per the timings maintained by the school.

DISCIPLINE

- Students must be regular and punctual in attending the classes. Late comers will not be allowed to enter into the campus.
- A student has to submit a medical certificate to the class teacher alongwith leave application for his/her absence for 3 or more consecutive days.
- Name of the student who have been absent from School without formal intimation in writing for more than fifteen (15) working days is liable to be struck off from the rolls and readmission may be given upon payment of the applicable fees subject to the discretion of the Principal.

SECURITY

Mother Care Public School strictly maintains the security of the students. Visitors entry into the School Campus is highly restricted. Visitors may be allowed to meet a student on an emergent call or handed over to the escort subject to necessary verification.





COMMUNICATION WITH SCHOOL

- It is mandatory on the part of the parents/guardians to acknowledge/ reply to all the letters & maintain regular interaction with the class teacher through the School Diary.
- Parents/guardians have to meet the school authorities as and when called for. Any failure on the part of the guardians to comply with the authority's request will be dealt with according to the prevailing rules and regulations.
- Management of the School reserves the right to amend or add more clauses contained in this prospectus without any reference or notice whatsoever.
- The decision of the Management acting through the Principal will be final and binding on all concerned with regard to any matter contained or not mentioned in this prospectus.

SOCIETIES & CLUBS

The school lays great emphasis on curricular activities. They form an integral part of the school curriculum. Following are some of the activities that are organized by different clubs.

SCIENCE CLUB

Its objective is to popularise and create interest in scientific learning. It also celebrates the Science Week every year with Seminars, Quizzes and Essay Writing Contests etc.

SAHITYIKA CLUB

The aim of the club is to develop creative writing in Hindi and English. Original writings are selected and read out by the authors themselves before an audience in the Sahityika Assembly and selected ones find a place in Newsletter, School Magazine. Apart from this we have also Icon Club, Cultural Club, Photography Club, Ecology Club etc.

DEBATES AND DECLAMATIONS

Debate and declamation contests both in English and Hindi are held at regular intervals.

LIBRARY

Central to the academic life of the School is the Library. With its comprehensive collection of academic and reference books and its wide range of journals and periodicals, it is both a serious working library and a peaceful place of



study and recreation for students of all ages. Its own comfortable reading room. Audio CDs, Music CDs, DVDs are available for borrowing. The Library incorporates a major computer network with filtered internet access, which is available for use by all boys throughout the week. A chartered librarian manages the library and there is always an experienced member of staff available to assist pupils.



AUDIO VISUAL CENTRE

The school has well equipped Audio Visual Centre with all modern tools of educational technology in Senior Section of the school. We have a well trained Centre Incharge to make the centers useful to all teachers and students.



INTERNET FACILITIES

School provides the facilities to have the latest information related to their subjects and references. School has dedicated internet connectivity and is accessible for 24 hours. The School also has Wi-Fi connectivity through- out the school campus. The Server is connected to all the departments through LAN, Internet.

SMART CLASSES

New methods and technologies are being introduced in teaching. The student requires much more than text books hence the teaching through media is introduced in our school.

The system caters information beyond the textbooks and syllabus.

The additional information can be provided to the students from resource centre. The school has provided the classes with smart boards and projectors to all the three sections. A resource centre is also provisioned for the teachers.

SELECTION & ADMISSION PROCEDURE

- Duly completed application forms should be submitted to the respective school office
- Admissions are granted strictly on the basis of vacancies, age and the merit of the child.
- The final Selection list for admission to a particular class will be displayed on the school notice board.



- Selected candidates will have to complete all formalities of payment of fees and allied matters within the stipulated deadline.
- Fees once paid will not be refunded under any circumstances
- Those who take Transfer Certificate in mid-session are liable to pay fees of the remaining months of the session or six months whichever is more.
- New session commences in April every year

Class Age Group

Nursery 2+
UKG 4+

LKG 3+
Std-1 5+



SCHOOL TIMING

For Nursery to Std.II—7.00 am to 10.30a.m
Std III on wards ---10.45a.m to 4.30p.m

OFFICE HOURS

For payment of fees and others charges, Cash counter hours from 9.00 am to 1.00p.m on all working days except Holidays. In case of exigency parents may contact the concerned official with the permission of Principal/Director.

ADMISSION INFORMATION

The Prospectus along with admission form is available at the cash counter on payment of Rs.500/-each during working hours on all working days from 10th February. Application form complete in all respects will be received by the school Office on before 16th March for Nursery to Std-I and 3rd April for Std.II to onwards. Admission for Nursery will be on first come first serve basis on and from 16th March.

DOCUMENTATION

1. TRANSFER Certificate may not be required for admission up to Class-III.Only Birth Certificate isrequired.
2. Transfer Certificate, Mark sheet & Conduct Certificate isrequired.
3. One Passport size Photograph of the student.
4. Caste certificate of candidates from competent authority isrequired.

VERY IMPORTANT

The Date of Birth and name once recorded in the Admission Register is final. Both father and mother should present at the time of admission, to sign the admission register. The application for admission without required documents will not be accepted.

FEES REGULATIONS

Tuition fees can be paid on or before 30th of the month without fine. A fine of 20/- will be charged if the school fees are paid within the next month and 30/- for another month. Thereafter the names will be struck off. Such defaulters may be readmitted with the Readmission charges which equals to one month's tuition fees with all arrear dues.

STUDENTS SAFETY INSURANCE

Students Safety Insurance Policy is being introduced by this Institution in constitution with the Insurance company for which a sum of Rs.10/- is payable by each students towards premium along with the dues of April every year.

DAILY DIARY

The students should bring the daily dairy to the school everyday for writing Home assignment and communication between parents and teachers.

UNIFORM

It is compulsory for students to wear the prescribe uniform at school

FEES

Fees structure and program payment is attached with.





MOTHER CARE PUBLIC SCHOOL

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